

SSA-DD/S
Room 7D16
Hqs

4 October 1962

Executive Assistant to
the DD/S 7D24, Hqs

CIA Records Administration
Officer 604, 1016
16th St.

To 1 -

The revised disposition schedule for certain confidential funds records has now been concurred in by the Office of Personnel, the Office of General Counsel, and the Office of the Comptroller. It is suggested that these coordinations be made known to Mr. [] in order that the revised schedule may be implemented.

25X1

151
[]
Special Support Assistant/DDS

Attachments

1 to 2 -

Forwarded in accordance with
SSA comments above.

ASSA-DD/S:JPH/ms (4 Oct 62)

Distribution:

Orig RS w/Atts - Addressee
1 - SSA-DD/S Chrono, w/o atts
1 - SSA-DD/S Subj ✓

25 YEAR RE-REVIEW

Attachments were as follows:

1. Routing Sheet dtd 20 July 62 fr Acting SSA-DD/S to OGC; w/OGC concurrence of 3 Oct 62
2. Routing Slip fr EXO/OP [] to ASSA-DD/S, dtd 19 July 62, w/comments
3. Orig of Memo for Record dtd 9 July 62, subj: Records Disposal, by ASSA-DD/S
4. cc of DD/S Action Memo dtd 27 Feb 62, subj: Records Disposal, by EA-DD/S (DD/S 62-0790)
5. Transmittal Slip for [] 19 June 62
6. Routing Slip dtd 12 June for [] w/attached file as follows:

Memo dtd 12 Apr 62 for EA-DD/S fr Deputy Comptroller, subj: Records Disposal (DD/S 62-1346); w/attached: Memo dtd 13 Nov 61 for DCI, thru DD/S, fr Comptroller, subj: Retention and Disposition Program for Confidential Funds Financial Documents; Schedule (DD/S 61-4400)

ROUTING AND RECORD SHEET

SSA 5-1866

SUBJECT: (Optional)

FROM: SSA-DD/S
Room 7D16
Hqs

NO.

DATE 4 October 1962

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Assistant to the DD/S 7D24, Hqs

10/4

/s/RE

To 1 -

The revised disposition schedule for certain confidential funds records has now been concurred in by the Office of Personnel, the Office of General Counsel, and the Office of the Comptroller. It is suggested that these coordinations be made known to [redacted] in order that the revised schedule may be implemented.

2. CIA Records Administration Officer 604, 1016 16th St.

10/8

10/9

/s/LGG

3. [redacted] Deputy Comptroller 6E-60, Headquarters

27

/s/M

4.

25X1

5.

25X1

6.

Special Support Assistant/IDS

7.

Attachments

8.

1 to 2 -

Forwarded in accordance with SSA comments above. How much difference will this make?

/s/F

9.

10.

ILLEGIB

11.

12.

13.

25X1

14.

CIA RECORDS ADMINISTRATION OFFICER

15.

FORM 610-1

SECRET

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